



# Check Requisition Form

Northport Middle School

# PTSA<sup>®</sup>

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11 Middleville Road • Northport, NY 11768 • nms.ptsa@gmail.com • 631.262.6750 • www.nmsptsa.org

Please fill in **ALL** information. If you have any questions, please contact the Treasurer.

**Date** \_\_\_\_\_

**Committee Name** \_\_\_\_\_

**Committee Chairperson** \_\_\_\_\_

**Requested by** \_\_\_\_\_

**Check Payable to** \_\_\_\_\_

<p><b>Mail Check to</b> or <b>Return Check to me</b> (circle one)</p>	<p>_____</p> <p>_____</p> <p>_____</p>
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Description	Purpose	Amount
		\$
<b>Total</b>		<b>\$</b>

<p>For Treasurer's Use</p> <p>Check #: _____</p> <p>Date: _____</p>
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